



## Minutes of CFCT Committee Meeting Thursday 20<sup>th</sup> November 2025

**Present:** J.Balshaw L.Hodgson, J.Longden, J.Prichard, F.Salberter, M.Smith, M.Scovell, H.Todd

### **1. Apologies for Absence**

M.Littlewood, J.Viney

### **2. Minutes of Meeting 02 October 2025**

Amended to reflect JP changes, agreed and signed

### **3. Matters Arising**

- Land Registry - registration process may need to be re-started. M.Scovell to meet with J. Nicholson.
- Water testing – Due Mar26. M. Moffatt fitted Carbon filter. Council says water “safe but unwholesome”.
- Parking sign – now in place. Key safe for committee - in place, location communicated to Trustees.
- Disabled parking space - P. Hawkins to do this, parts being ordered.
- Cleaning Rota 2026 nominees added - May (JP), June (MSc), August (FS)
- Bonfire Night - 113 food, 137 spectators. Consideration to be given to entrance / gate control (particularly during procession) First Aid briefing, and communicating ticket no.s available, limited to 250 people due to insurance. for volunteers Bonfire should be slightly smaller in 2026 and fewer green materials to avoid long burn. Thanks note to go to CFV for assistance. MSc / JB to liaise and agree drink stock & finances.

### **4. Treasurer’s Report**

- Financial report circulated to Trustees.

### **5. Fundraising**

- Cakes & Company - October event well attended, 20 people. Next one 12 Dec. CFV calendars on sale.
- Music - licence - annual licence from Council? JB to check.
- MSc to source phone converter & do a crib sheet for using the Klipsch speaker available at the Hall.
- Quiz Night - Saturday 21<sup>st</sup> February - M. Littlewood quizmaster. Pies from Milnthorpe.
- 100 club - 47 signed up, need more.
- Car Park honesty box - £180 taken since box put up earlier in 2025.

### **6. Building Maintenance**

- Windows - S. Crompton did some work in 1998. JL to chase his quote but plastic double glazed units are 5-6 times cheaper than replacing with wood. Focus on big window & fire door.
- Wall-mounted electric radiators - FS to source quotes.

### **7. Future plans for Parish Hall**

- Vision plan - revised paperwork sent out - update the list agreed. The committee debated what is realistic and attainable - major change vs. incremental improvements. Sub-committee to be formed to explore options & report back. Aim: hall improvements encourage increased use by the local community.

### **8. ACRE and safety documentation**

- Trustee declarations – some now completed, some to be returned at next meeting.
- Risk Assessment
- Fire Agreement
- Fire Exits document

### **9. Any Other Business**

- Look for sponsors for Defibrillator
- Pre-lambing Lunch event - Sunday Feb 8<sup>th</sup> 12.30 for 1pm, £25pp. Limited to 56 people.
- Co-opted committee member - request received to join the committee - MSc to check constitution.



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- Comms and PR - digital comms, web, email, local media for events to be added as agenda item.
- Volunteers
  - Westmorland Gazette & Jenny Boak - photo permissions granted. Council to progress.
  - Dry Stone Wallers - on site at CFV exhibition weekend and will return at a future date.
  - Next event - Film Night 4<sup>th</sup> December "Wilding".
  - Help with outside & courtyard elements of Hall and Peat House Vision plan.

### **10. Date & Time of Next Meeting**

- Thursday 15<sup>th</sup> January - 7.30pm - Parish Hall