



## **Minutes of CFCT Committee Meeting**

### **Thursday 21<sup>st</sup> August 2025**

**Present:** L.Hodgson, J.Longden, J.Prichard, F.Salberter, M.Scovell, M.Smith, H.Todd

#### **1. Apologies for Absence**

J.Balshaw, M.Littlewood, J.Viney

#### **2. Minutes of Meeting 25 June 2025**

Agreed and signed

#### **3. Matters Arising**

- Land registration – ongoing. Advising parties away this month.
- Water testing – invoice received from W&F Council.
- Honesty Box signage – 4 versions reviewed. M.Scovell to produce a hybrid version.
- Survey of Hall - need sections of building, roof plan. CON: AutoCAD by surveyor expensive. PRO: useful for grant applications. M.Scovell to request CFV to measure & draw the hall & use for planning for now.

#### **4. Treasurer Report**

- J.Balshaw away. No major change on accounts. 100 club publicised - 31 signed up so far.

#### **5. Bonfire Night**

- 2025 Pricing: £14 adults / £6 kids supper, Fireworks only £7 adults £FOC kids. (2024 tickets £12/£6/£6/£0)
- Sell tickets on website and say numbers are limited. H.Todd and J.Woodgate will communicate sales quantities and Hotpot order cutoff date is Weds 5<sup>th</sup> Nov. E-mailer sent by 19<sup>th</sup> Sept. (J.Woodgate)
- J.Longden will do the fireworks - quieter ones again. 2024 budget was £650. 2025 budget TBC.
- TENS alcohol licence and Bar stock check and re-stock to do - agree volunteers list in next meeting

#### **6. Building maintenance**

- J.Balshaw reported rot in West-facing windows. Soffits need painting; work at height to be outsourced. Fire door needs attention with a section requiring replacement. J.Longden to source quotes.
- Water quality - M.Moffatt added a carbon filter for lead & copper removal. If hall is not in use UV could heat the water, so keep switched off; add a sign in the kitchen to run the water through pipes before use.

#### **7. ACRE documents / Health & Safety**

- Risk Management documents – M.Scovell to print key docs for review at next meeting and also distribute the Trustee declaration and Trustee responsibilities by email.

#### **8. Fundraising**

- Pencil in events like Quiz night into the calendar. Move Cartmel Fell Show to later?
- Periodic coffee afternoon - collect people & run to coincide with a volunteer Friday afternoon session and run a cake stall. Grants may be available to counter social isolation within the community.

#### **9. Future Building Planning**

- Priority - maintain existing structure and keep weatherproof & functional.
- Develop a vision for redevelopment with shopping list and get the hall used more to support the argument for need when applying for grants. What uses can be considered educational?

#### **10. Any Other Business**

- Website / New CFCT logo / events on website approved to go live.
- Cleaning Rota - HT to update and circulate
- Hall bookings - Dry Stone Wallers in October?

#### **11. Date & Time of Next Meeting**

- Thursday 2<sup>nd</sup> October - 7.30pm - Parish Hall